

**DIRECTIONS TO PARKING LOT FOR THE MITCHELL H. COHEN FEDERAL BUILDING AND U.S. COURTHOUSE LOCATED AT FOURTH & COOPER STREETS, CAMDEN, NJ 08101— The Parking Lot Is Monitored by Court Security.**

Check our website for updated directions due to construction projects.

**DIRECTIONS FROM N.J. TURNPIKE (SOUTHBOUND)**

Take Exit 4 to Route 73 North to Route 38 West . (Proceed from Cherry Hill Directions.)

**DIRECTIONS FROM ROUTE I-295**

Take Route I-295 to Route I-676 (follow signs for Walt Whitman Bridge until signs appear for the Benjamin Franklin Bridge. Then follow bridge signs). From Route I-676 take Exit 5A (MLK Boulevard). From Exit 5A turn right at the bottom of the ramp onto MLK Boulevard. Another right at the light onto Haddon Ave. Drive up two lights and make a left onto Market Street. Proceed 6 blocks to parking lot for courthouse. Parking lot on corner of 3rd and Market Streets.



**DIRECTIONS FROM ATLANTIC CITY EXPRESSWAY**

Take the Atlantic City Expressway West to the end. From the Western Terminus, take Route 42 North to Route I-676 (follow signs for Walt Whitman Bridge until signs appear for the Benjamin Franklin Bridge). Then follow signs for the Benjamin Franklin Bridge. From Route I-676 take Exit 5A (MLK Boulevard). From Exit 5A turn right at the bottom of the ramp onto MLK Boulevard. Another right at the light onto Haddon Ave. Drive up two lights and make a left onto Market Street. Proceed 6 blocks to parking lot for courthouse.. Parking lot on corner of 3rd and Market Streets.

**DIRECTIONS FROM CHERRY HILL, MARLTON & MT. HOLLY AREAS**

Take either Route 70 or Route 38 West to the junction of the two roads. From the junction which is Admiral Wilson Boulevard take one of the two right lanes and follow the signs for Route 30 West (Camden/Philadelphia). Take Route 30 West 1 and 1/2 miles to exit for MLK Boulevard, Campbell Place, State Aquarium. Continue to MLK Boulevard to 2nd light (Haddon Avenue). Make a right onto Haddon Avenue. Go to 2nd light (Market Street). Make a left onto Market Street and continue to Third Street. Parking lot on corner of 3rd and Market Streets.

**FROM THE PATCO HIGH SPEEDLINE**

Get off at the City Hall stop in Camden (last stop in New Jersey). Come up the stairs and make a 180 degree turn so you are facing Market Street (you will be at the corner of 5th and Market Streets). Cross over Market Street and walk down 1 block until you get to Cooper Street (a church will be on your left). Turn left at Cooper Street (church) and walk down 1 block until you see the Courthouse entrance.

**FROM THE RIVERLINE**

Take the Riverline to the Cooper Street stop (Rutgers University). This will let you off between 2nd and 3rd Streets. Walk East on Cooper Street until you see the Courthouse on the corner of 4th and Cooper Streets.

[www.njd.uscourts.gov](http://www.njd.uscourts.gov)



Camden Vicinage  
Jury Department  
856-757-5039

PLEASE TAKE A MOMENT TO  
READ THIS IMPORTANT  
INFORMATION

This has been prepared to help answer some of the commonly asked questions about federal jury service. For additional information, visit our website at [www.njd.uscourts.gov](http://www.njd.uscourts.gov) and click on "Jury Duty".

**INFORMATION ABOUT  
YOUR SUMMONS**

**CAMDEN VICINAGE**  
(Atlantic, Burlington, Camden, Cape May,  
Cumberland, Gloucester, and Salem)



**A WORD OF THANKS**

Jurors perform a vital role in the American System of Justice. The protection of our rights and liberties is largely achieved through the teamwork of Judge and Jury who, working together in a common effort, put into practice the principles of our great heritage of freedom.

We in the Courts want you to know how much your cooperation and participation in this process of justice means to the Judges, attorneys and parties in the trials and how vital each individual juror is to the success of the whole judiciary system - "Being judged by a Jury of our Peers".

**United States District Court  
For The  
District of New Jersey**



## RETURNING THE JUROR INFORMATION PORTION OF YOUR SUMMONS

The juror information portion of your summons is located on the lower half of your summons form. You must complete, sign and return it to the Court **within 5 days of receipt of your summons**. A return address envelope is enclosed for your convenience.

**Important:** Please verify that all information is clear and complete. Social security numbers and telephone numbers are required. If your home telephone number is "blocked", please indicate "Blocked" next to the number. Please retain the top part of the summons and bring it with you when you report. Also, you will need to have it available when accessing the automated phone (or internet) systems.

## HOW DO I KNOW WHEN TO REPORT?

Prior to reporting for jury service, you **MUST CALL** (1-866-363-8154 or outside New Jersey 609-989-2374) for your reporting instructions, **after 5:00 P.M. the business day prior to the date on the summons**. When calling for your instructions, you must have your 9-digit participant number to access the system. The 9-digit participant number is located above your name on the summons.

You may also obtain reporting instructions via the internet at our website [www.njd.uscourts.gov](http://www.njd.uscourts.gov). Click on the "Jury Duty" link and "Check Status of Your Jury Court Appearance" link and proceed as instructed. When using the website, you need your 9-digit participant number along with your zip code.

**REMINDER:** When you call the automated phone system for updated reporting instructions OR to obtain the status of your jury service, PLEASE HAVE YOUR 9-DIGIT PARTICIPANT NUMBER AVAILABLE (located above your name and address on the summons). If you are accessing your information on-line, you will also need to enter your zip code to access your information.

**It is important to listen to or read the entire message carefully for your specific reporting instructions.** You will be told when to actually report OR when to check again for further instructions. Please ONLY report for jury duty when instructed to do so. You **WILL NOT** be paid if you appear when you were instructed NOT to appear.



## HOW LONG IS MY TERM OF SERVICE?

You will be "**ON CALL**" for a period of 2 weeks. You may be required to report for jury selection periodically during your term. The number of reporting days may vary depending on the needs of the court. You will have to **appear only** on specific days as directed. You will not have to appear everyday. If you are selected for a petit jury you must serve until the conclusion of the trial.

## WHAT IF I HAVE A SERIOUS HARDSHIP OR NEED A POSTPONEMENT?

If you have a compelling reason to request to be excused from jury service, **you must notify the jury office IN WRITING. The Court will not entertain requests made by telephone. Any request MUST BE PREPARED BY THE JUROR AND MUST DETAIL THE HARDSHIP.** Letters from employers will not be entertained. You must include your 9-digit participant number and your summons date. You may also include any attachments you deem appropriate to aid the Court in rendering a decision. ALL MEDICAL excuses must have a doctor's statement attached. All requests will be reviewed by the court. Please include your completed information card with your request.

## HOW DO I KNOW IF MY REQUEST IS GRANTED OR DENIED?

You must call the automated phone system (1-866-363-8154 or outside NJ 609-989-2374) or go to our internet website to receive the status of your request. Please allow 7-10 business days after submitting your request. You **WILL NOT** receive a written response in the mail.

## FINANCIAL HARDSHIPS

The jury department cannot excuse you from jury service due to a financial hardship. You must appear on the date specified and present your situation to the judge. You will be paid an attendance fee of \$40 for each day of service (increased to \$50 per day after 10 days of service) and any mileage reimbursement for travel to and from the courthouse.

## SCHEDULING CONFLICTS

If you are requesting a postponement of jury service within your 2 week term (i.e., medical appointments, vacations, business obligations), the jury department will work with you to coordinate your jury service within your term of service. A written request is still required.

## ARE THERE RESTRICTIONS AT THE COURTHOUSE?

All persons will be screened upon entering the Courthouse. Please have photo identification and your summons available.

### PERMITTED

Cell phones, pagers and laptop computers.

### PROHIBITED

Cameras, recording devices, knives, scissors, and similar items. Please do not have these items in your possession upon arrival.