



William T. Walsh
Clerk of Court

NOTICE TO THE PUBLIC
February 25, 2022

**U.S. District Court for the District of New Jersey Announces
Clerk's Office Front Counter Hours**

Effective, March 1, 2022, The United States District Court for the District of New Jersey announces that the Clerk's office will be open to the public as indicated below. Any person who desires entrance to the Courthouse must wear a mask or face covering, adhere to social distancing, abide by all health and hygiene signage throughout the building and may be subject to thermal temperature scanning.

The Centers for Disease Control has advised people to take precautions in light of the COVID-19 virus outbreak and noted that the best way to prevent illness is to avoid being exposed to this virus. The U.S. Marshal, his Deputies and the Court Security Officers shall enforce all safety protocols.

Clerk's Office Hours:

Front Counter (In-Person), effective 03/01/22

MONDAY through FRIDAY
9:00 AM – 4:00 PM

Contactless:

8:30 AM – 5:00 PM

Clerk's Office is available by Phone Monday through Friday

8:30 AM - 6:00 PM

Drop Box for Court Documents (Trenton and Camden)

8:30 AM - 7:00 PM

Drop Box for Court Documents (Newark)

Help Desk Email (24 hours): ecfhelp@njd.uscourts.gov

Click here for **ECF Help Desk Filing Guide**

- Please review Standing Order 20-16, 20-14 and 20-13 regarding protocols for entering the courthouse. This information can be found on the District Court website www.njd.uscourts.gov.
- For Questions or Concerns regarding this notice, please contact one of the District Court Clerk's Offices. Camden: 856-757-5021; Newark: 973-645-3730; Trenton: 609-989-2065
- If you are a juror, please contact the Jury Department for your vicinage. Camden: 856-757-5039; Newark: 973-645-3499; Trenton: 609-989-2141
- For Finance related matters, please contact the finance department at 609-989-0468 or finance@njd.uscourts.gov
- For Court of Appeals matters, please contact the U.S. Court of Appeals for the Third Circuit at 215-597-2995

These restrictions will remain in place temporarily until it is determined to be safe to remove them. People who think they may have been exposed to COVID-19 should contact their healthcare provider immediately.